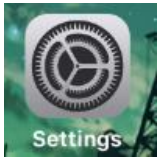


How to setup Office 365 on iPhone for default IOS mail client

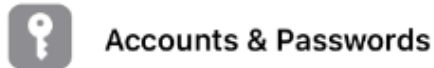
Date: 21 Feb 2018

Documented by Jamson Lim

1. Go to setting.



2. Click Accounts & Passwords



3. Click on Add Account

Add Account

4. Choose Microsoft Exchange

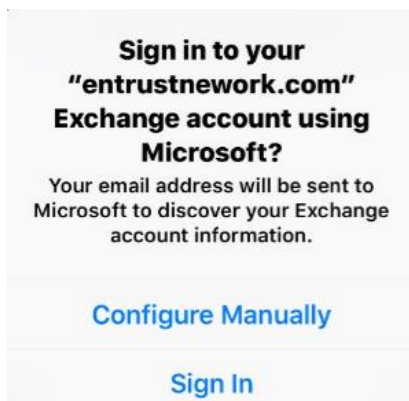


5. Enter your Email address and a short Description (e.g. your company's name or office365) for your email.

Cancel	Exchange	Next
Email	@entrustnetwork.com	
Description	Exchange	

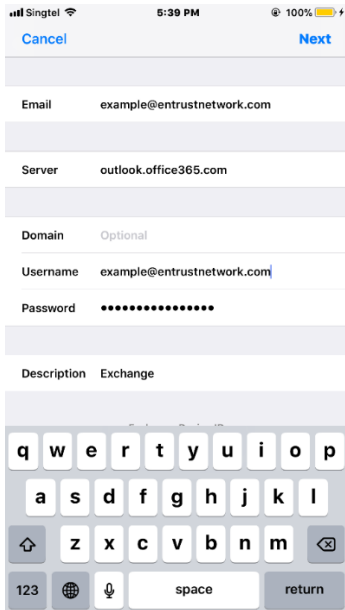
Email: example@entrustnetwork.com (Use your own email address, above is just a dummy address)

6. Tap Next



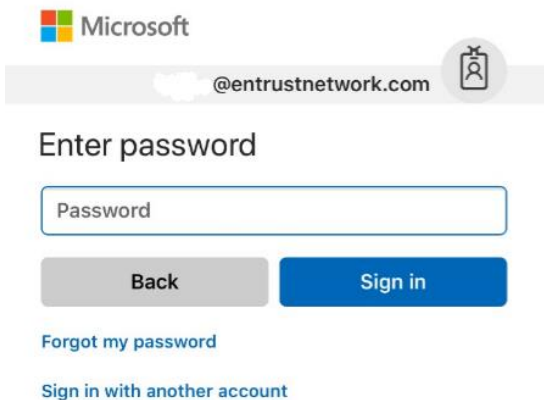
Click on "Sign in"

7. If Microsoft cannot find your account, please entered all the details manually. After all the detail has been fulfil click save and it will start to verify.



Email: example@entrustnetwork.com (Use your own email address that you want to add in, this is just a dummy email for you user to have a guideline)

8. After the verification finish, it will bring you to a webpage for you to enter the email password. Once you have entered the password click **sign in**



9. On this iOS account, it shows you what are the permission that iOS account needs. It will show you what account you sign in as. If it is the account that you sign in then just click **“Accept”**

iOS Accounts

iOS Accounts needs permission to:

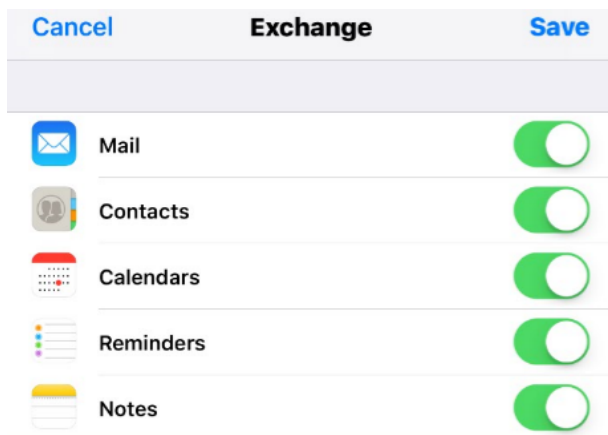
- Access your mailboxes ?
- Sign you in and read your profile ?

You're signed in as: @entrustnetwork.com

[Show details](#)



10. Enable Mail and other (based on what you want to enable to). Click save and it is done.



After you have finish creating the email open it and wait for it to synchronize.